



BOARD OF TRUSTEES MEETING  
November 19, 2024

The meeting was called to order at 3:34pm.

Present: Bryce Kammers, Karen Pell, Shannon Grow, Jay Backus, Mary Jackson, Jennifer Ashby, Erin Kolb, Nicole Hahn, Allisha Parot

There were no additions/corrections to the agenda.

Jay moved to approve the October 2024 minutes. Karen seconded and the motion passed.

Jay moved to approve payment of bills as a slate.

October Payroll	\$64,145.55
November Vouchers	<u>\$26,282.65</u>
Total	\$90,428.20

Shannon seconded and the motion passed.

There was no public/staff comment.

Old business:

Patio Garden project – Waiting for a quote from Magnum.  
Jennifer shared with Board that someone drove into the Heights building.

Lucy Dukes, our attorney, is reviewing the contract with the accounting firm we selected to do payroll.

Lewiston Tribune had an article about the library changes at Asotin High School which was positive about the changes.

Shannon moved to pursue November 2025 levy lid lift. Mary seconded and the motion passed.

New business:

Heights building – We are asking for several quotes for building repair.

Employment Practices policy – We discussed some changes that need to be made. We will review this policy at our next meeting.

Assistant Director salary – Executive session began at 4:37pm and ended at 5:05pm. After executive session, Shannon moved and Mary seconded to approve a \$77,000 annual Salary for the Assistant Director position for 2025. The motion passed.

Shannon moved for a 1% increase in property taxes in 2025 with a total budget of \$1,379,615. Karen seconded and the motion passed.

Reports:

Director: see written report

Assistant Director: see written report

Adult Services: see written report

Youth Services: see written report

Erin and Nicole received letters from a local student sharing her interest in a juvenile book series. Erin and Nicole replied to her by mail.

Committee Reports:

Strategic Planning – pass

Friends – Gail Scott is concerned about role confusion of Friends and Foundation

Foundation – pass

**Commented [EK1]:** Jennifer – Can you add notes here? I'm not sure what needs to be mentioned.

The meeting was adjourned at 5:07pm.