



BOARD OF TRUSTEES MEETING MINUTES
APRIL 25, 2024, 3:30pm

The meeting was called to order at 3:36pm

Present: Bryce Kammers, Karen Pell, Jay Backus, Mary Jackson, Jennifer Ashby,
Erin Kolb

We welcomed Mary Jackson.

There were no additions to the agenda.

Acceptance of minutes:

Jay moved to accept the February meeting minutes. Karen seconded and the motion passed. There was no March meeting and, hence, no March meeting minutes to approve.

Financial report:

Karen moved to formally approve the February and March payments as follows:

March Vouchers 24-67 to 24-98 \$31,447.51/February payroll \$66,488.98

April Vouchers 24-99 to 24-129 \$34,871.86/March payroll \$67,826.74

Jay seconded and the motion passed.

There were no public/staff comments.

Old business:

The new website launched March 11. There has been lots of positive feedback from patrons and staff.

Nicole Hahn, our new Youth Services Librarian starts Wednesday, May 1st. Her office is being remodeled using funds from Library Giving Day 2024 donations.



New business:

STEAM area policies – The Lost & Damaged Library Equipment and Accessories Policy was reviewed by the Board. Jay moved to approve. Karen seconded and the motion passed.

Closure for water outage – PUD will be shutting off the water for half a day with very little notice. Library will have to close during that time due to lack of water. Jay questioned closing due to lack of water and suggested Jennifer secure an outhouse for public use during that short period of time and that the Library reopens open.

Cell tower at Heights Lot? NextTech approached us with a proposal to place a cell phone tower on the Heights lot. The proposal was \$900 to \$1200 a month with 35 year lease. The board rejected the proposal due to the length of time that the lot would be unavailable to us for possible capital projects.

The library will be opening at 1:30 on May 28th so that staff can attend de-escalation training at Lewiston City Library in the morning. All Valnet Libraries are participating.

Jay moved to approve the surplus list. Karen seconded and the motion passed. We will hold a surplus sale in May.

Jay moved to adopt the revised Youth Services position description. Karen seconded and the motion passed.

Jennifer handed out appreciation cards to each board member for Volunteer Appreciation Week.

Director's Report:

See written report.

Adult Services Report:

See written report.



Communications:

Erin received two Thank You cards -one from Highland Elementary principal Deanne Ruddell and kids for participating in an evening outreach event and another from Mia Rognstad with Lewis Clark Early Childhood Program for evening outreach event at Grantham Elementary.

Committee Reports:

Strategic Planning – review mission statement – No update

Friends – Library Giving Day made about \$8,000; Friends Booksale will be May 20th-24th.

Foundation – Sarah Reaves is the new ACL Foundation President.

Adjournment at 4:40pm.