



## Art Display Policy

### Asotin County Library Mission

The Asotin County Rural Library District was created by and belongs to the people it serves. The Library exists to advance intellectual curiosity, promote lifelong learning, provide recreational materials, and enrich environments in which minds can grow. It supports an active, informed community by providing all people with access to materials in various formats representing diverse points of view.

### Purpose of Art Displays

The primary purpose of the art displayed at the Asotin County Library is to enrich the library experience of Library patrons and visitors, particularly:

1. To enhance and increase community appreciation of the arts,
2. To present a variety of exhibitions by area artists in the visual arts and other media that are educational, historical, cultural, intellectual, charitable, and/or recreational, and
3. To help local and regional artists increase their public exposure.

### Policy Statement

The Board of Trustees of the Asotin County Library feels it is desirable to display local and regional artists' work of art in the Library. The Library is committed to exhibitions that reflect a wide range of views, expressions, opinions and interests. Exhibits will be chosen with the expectation that patrons of all ages will have viewing access. Art that is offensive, sexually explicit, or threatens violence towards or intimidation of an individual or group will not be considered for display. Permission given to any artist to display their work at the Asotin County Library does not in any way constitute or imply endorsement of its beliefs, policies or programs by any library official or the Board of Trustees.

The Asotin County Library Director and Board of Trustees, with input from the Library Art Committee, reserves the right to determine at its sole discretion what materials will be displayed as well as scheduling, duration, and assignment of display.

### Guidelines

The Asotin County Library welcomes artists to display their work in the Library under the following guidelines:

- Artist displaying work at the Library will complete an Exhibit Form (attached) prior to display set-up. Included on this form is a list of items to be displayed, artist contact

information, a personal statement about his or her work, a liability waiver and dates for display.

- Length of the display of the exhibit will be determined between the artist and Art Committee. A minimum of three (3) months is preferred; six (6) months is ideal.
- Art may be displayed in the designated library space. A picture hanging system from which artwork is suspended is provided for display art.
- No labels, signs or other materials are to be attached to any walls without both the items and means of adhesion approved by the Library Art Committee.
- The Library assumes no responsibility for theft, loss, damage or destruction of items on display. Artists must provide their own insurance coverage if desired.
- Artists will work with a member of the Art Committee and/or designated library staff for installing, labeling and removing the exhibit in accordance with an established schedule.
- All art shall remain on display until items are scheduled to be removed. The Library cannot provide storage space for art.
- Library use of display areas take precedence over any other use. In the unlikely event that the library should require display/exhibit space for its own use, the Library Director reserves the right to pre-empt such space, without notice, and cancel the use of the display areas.
- The Library reserves the right to select individuals' works to be shown with other works of artists, or may provide an opportunity for a one-person show in a designated library space or in conjunction with another artist's exhibition.
- Asotin County Library employees and associates, members of the Board of Trustees, and Art Committee members may submit their art work for consideration, but agree to remove themselves from the review and selection process of their application.

### **Procedures**

Applications for exhibits must be sent to the Asotin County Library. Submissions will be reviewed by the Library Art Committee before being presented to the Library Board of Trustees and Library Director for final approval. The artist must include all material required in the application and must arrange with the Art Committee an opportunity for the committee to review presentations of his or her work or work similar in nature; i.e. slides, photographs, color copies, digital samples. Final decisions contingent on review of work in-person by member(s) of the Art Committee, Library Director and/or Library Board of Trustees.

The Committee will review applications on a rolling basis. If an exhibit is selected, a member of the committee will contact the artist with display availability. Criteria for selection includes, but is not limited to: high artistic merit, prominence, authority and/or competence of artist, attention of critics and reviewers, potential for public interest, contemporary significance or

popular interest, statement of challenging, original or alternative point of view, and authenticity of historical, regional or social setting.

### **Sale of Artwork**

The library staff will not be responsible for any sales. The artist is responsible for conducting the sale of any work directly with the buyer. Artist may provide a list of artwork that is available for purchase with a price list, or will note art "NFS" (Not for Sale). Price list will be kept at the Library during the duration of the exhibit for art inquiries from patrons or visitors. Library staff will provide artist contact information to interested individuals.

### **Publicity**

The library will publicize the exhibit in the print and e-newsletter, through social media, on the library's website and with a press release to local newspapers and radio stations. The Art Committee may create a brochure or pamphlet detailing artist information and general information about work(s) on display. Any additional publicity is the responsibility of the exhibitor. Any promotional materials, news releases, or flyers must be approved by the Library Art Committee before being used. Artist may be asked to participate in a library-approved program providing the general public an opportunity to "Meet the Artist".